

Westfield Township Board of Trustees

Special Meeting

July 20th, 2020

Trustee Schmidt commenced the Trustee meeting via Zoom on July 6th, 2020 at 6:58pm. Roll call: Patterson- here, Horner- here, Schmidt- here.

Comments from the floor

- N/A

Minutes to be approved

- May 19th, 2020- (Special meeting)-*Trustee Schmidt makes a motion to approve the minutes as presented; seconded by Horner. Roll call: Patterson- aye, Horner-aye, Schmidt-aye. Motion passes.*
- July 6th, 2020- *Trustee Schmidt makes a motion to approve the minutes as presented; seconded by Horner. Roll call: Patterson-aye, Horner, aye, Schmidt-aye. Motion passes.*
- July 9th, 2020- (Special meeting and general business) - *Trustee Schmidt makes a motion to approve the minutes as presented; seconded by Patterson. Roll call: Patterson- aye, Horner-aye, Schmidt-aye. Motion passes.*
- *July 13th, 2020-* (Special meeting and general business)- *Trustee Schmidt makes a motion to approve the minutes as presented; seconded by Patterson. Roll call: Patterson- aye, Horner-abstain, Schmidt-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- Three (3) cemetery foundations were poured and the stones moved in last week.
- Southern part of the township has been mowed.
- Contractors will begin the Ryan Road project on Wednesday, July 22nd. Closure notification signs are in place at this time. RS Evans has received some calls regarding the closure. RS Evans will inspect the project. RS Evans is able to bill his time and most of his time should be reimbursed back to the TWP. The project is estimated to take approximately 45 days, but will most likely be done in a few weeks.

Cemetery

- See roads report above.

Zoning

- ZI Sims in attendance.
- The Deer Pass special meeting is planned for Thursday July 23rd. Developer Tony Benedetto is planning a housing development. Mr. Benedetto continues to touch base with Trustee Patterson regarding a potential development for residential housing and inquiring about Medina County sewer extension. Tony said he contacted the Village of Westfield, the mayor has said 'no' to extending the Village sewer to the Golf Course or tying into the Welsler/Kratzer parcel proposed sewer force main or pump station. ZI Sims informed Mr. Benedetto that there is an option for on -

Westfield Township Board of Trustees

- site sewer on the property. Of note, a shooting complaint was received on the property. The complaint does not fall under a zoning violation as it is private property and therefore shooting is permitted. Concerned residents should contact the Medina County Sheriff's Department to investigate.
- 8686 Lake Road Old Truck Wash and Old Truck stop parcels: Trustee Special meeting held on June 25th, 2020. Jason Lavar group proposed development: Discussed proposed Zoning Text/Map amendment with the Trustees and ZI Sims. Concept proposed is to leave Highway Commercial Zoning in place, and Lavar group will write a zoning text amendment for Industrial Overlay district to allow mixed use on the 40+ acres on the southeast corner of Lake/224 parcels. Development group also discussed county sewer extension concerns, Industrial Overlay Zoning proposed "uses" to include semi trailer lease company relocating to the new zoning, development proposed to include internal road (TBD township or private).
 - Lot Split and Lot reconfiguration: 6362 Greenwich possible lot reconfiguration. Ongoing discussions. Area variance will need to be filed for reconfiguration. This application should be presented to the BZA soon.
 - GPD Group representing AT&T inquired on Friendsville Rd. proposed Cell Tower Variance.
 - BZA: Chairman Fleming was brought up to speed with pending applications. No meetings scheduled at this time.
 - Cloverleaf Schools- The middle school is needing to install five (5) modular trailers to be used for additional classroom space. A site plan review and amendment by the zoning commission is necessary in order for a zoning certificate to be issued. ZC will be meeting on Wednesday, July 22nd at 6:30pm to discuss this specifically. Chairman Joe Doty will be in attendance. The school is proposing an 8-foot fence to place around the perimeter of the modular buildings. They will have to file a variance or they could place a 6-foot fence without the need for a variance.
 - Welsler/Kratzer special meeting was held on July 3rd. Further public hearings have been postponed due to COVID concerns.
 - Ohio Township Association is hosting a webinar that ZI Sims will be attending. They will be discussing state-wide changes that are coming into effect.

Old Business

- Solid Waste District- Trustee Patterson is in receipt of updated information that he would like to have posted on the Westfield Township Board of Trustees website as a public notice. FO Kurtz will have it posted. The information includes the price listing, identifying recyclables as well as the disposal of yard waste and hazardous waste at the Solid Waste District.
- Recycling bins at the Township hall are going to be switched over to another company- Rumpke. The new bins will be secured until August 15th at which time they can be used by the public. RS Evans would like to move the new bins to the back/North of the property so as to not cause confusion until August 15th.
- Spectrum Internet upgrade at the township building- No resolve on the internet issues. The fiscal office received an invoice for payment from Spectrum.
- Hall Rentals- an inquiry was received from Jill Taylor, with Life Line Screening, for health screenings to be done on September 17th from 8am-5pm. They will only allow ten (10) people

Westfield Township Board of Trustees

maximum into the building at one time and those are pre-scheduled appointment times. Social-distancing will be practiced throughout the day. Hand sanitizer and touchless soap dispensers will be in place at the township hall by the requested rental date. Of note, the hall is otherwise not available for rent at this time. This one-time decision is an exception approved by the board of trustees.

New Business

-FO Kurtz spoke with a Westfield Bank representative regarding the option to have remote deposit capabilities for the fiscal office. Ohio Revised Code prefers daily bank deposits when checks are received at the township hall/fiscal office. The remote deposit equipment would allow the fiscal office to make daily deposits as necessary. It will cost \$35 per month. The money recently received from the Cares Act could be used to cover this cost. The trustees are in agreement to make that purchase.

Announcements

- WFRD and TWP Trustee Special Meeting August 3rd, 2020 at 6:30pm.

Fiscal Officer Report

- FO Kurtz in attendance.

- Fund Status (See Attached)

Secondary Checking- \$104,747.15 (now a *money market*)

Primary Checking- \$799,944.01

Total Fund status- \$904,691.16

- Payment Listing- totals \$11,490.28 (See Attached)

-Trustee Schmidt questioned the payment to D&L Custom Fabrication. FO Kurtz clarified that this purchase was discussed and approved at a previous trustee meeting. FO Kurtz moved the approved amount of money from contingency into the Fire Safety Service Building account (1000-760-720-7900).

-Trustee Horner questioned the check to Fast Signs for \$1,257.75. The check will be signed by the trustees, however, FO Kurtz will make a notation that the sign needs to be aligned as soon as possible. This amount was added to the payment listing total bringing it up to \$12,748.03.

Trustee Schmidt makes a motion to pay the bills totaling \$12,748.03; seconded by Patterson. Roll call: Horner-aye, Patterson-aye, Schmidt-aye. Motion passes.

- Appropriation Supplemental (See Attached)

- Tires for the Dodge

Westfield Township Board of Trustees

- FO Kurtz stated that the Medina County Auditor, Marybeth, gave her stamp of approval for the Westfield Township proposed budget for 2021. The auditor clarified that the township real estate revenue will be increased due to new construction. When the adjustment occurs it may decrease the real estate revenue for the township at some point in the future.

-FO Kurtz mentioned that rates are currently very low. She asked the trustees to research and possibly consider refinancing. FO Kurtz will reach out to Jared Long at Westfield Bank to discuss options.

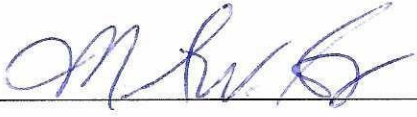
Trustee Schmidt makes a motion to adjourn at 8:23 pm; seconded by Patterson. Roll call: Horner-aye, Patterson-aye, Schmidt-aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

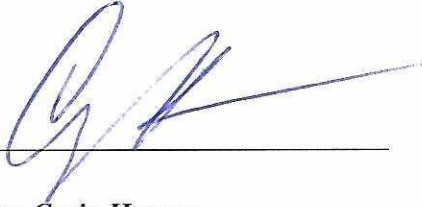
Date approved: 8-3-20

Westfield Township Board of Trustees



Trustee Michael Schmidt, Chair

Trustee Kent Patterson



Trustee Craig Horner